



VACANCY ANNOUNCEMENT

<u>VACANCY ANNOUNCEMENT N°:</u> MINUSMA-IC-ENGINEERING-002-17	TITLE: Construction site Supervisor	Duty Station: Timbuktu
	NUMBER OF POST: 01	Date issued: 04 July 2017
	Employment type: CONTRACTOR Duration : 6 Months (With Possibility of extension up to 9 month in total)	Closing date: 11 July 2017 <u>Applications received after the closing date will not be accepted</u>
	FOR INTERNATIONAL CANDIDATES ONLY	

I. RESPONSIBILITIES

Within the delegated authority and under the supervision of the Chief Engineer and Regional Engineer Officer, the Individual contractor will be responsible for supporting the team in charge of building of prefabricated structures in the region of Mopti and Kidal, in Mali, with the following specific tasks:

- Prepare a detailed inventory of prefab parts and all necessary documentation for formal hand over based on manufacturers' manuals.
- Coordinate preconstruction meeting including all project stakeholders to establish communication lines and prepare the construction phase, within 15 calendar days of contract signature.
- Coordinate and closely monitor all aspects of work in the field in order to ensure an organized, timely and cost effective construction effort, including kick-off, project execution and close out.
- Review the construction schedule on weekly basis to monitor progress, verify sequence of work, and make adjustment to return to baseline schedule before problems translate in major delays.
- Verify that all tests are performed according to the contract documents and that the responsible parties are keeping proper records and reporting test results
- Ensure that civil engineering works are completed on schedule in accordance with the scope of works, planning and contract documents.
- Verify that project documents are maintained current and up to date on weekly basis including site log books, progress reports, minutes, correspondence, change orders, incidents, accidents, etc.
- Conduct regular joint inspections to control all construction activities on site, approve work certification, invoices, as-built drawings accordingly.
- Etc.

II. COMPETENCIES

Professionalism: Proven analytical and evaluation skills; Thorough knowledge of all forms of air transport activities; Thorough knowledge of air operations related safety requirements; Ability to work independently in managing difficult and time sensitive situations as well as conflicting priorities; Shows pride in work and in achievements; Demonstrates professional competence and mastery of subject matter conscientious and efficient in meeting commitments, observing deadlines and achieving results; Is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; Remains calm in stressful situations; Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; Solicits inputs by genuinely valuing other's ideas and expertise; Is willing to learn from others; Places team agenda before personal agenda; Supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; Shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Planning & Organizing: Develops clear goals that are consistent with agreed strategies; Identifies priority activities and assignments; Adjusts priorities as required; Allocates appropriate amount of time and resources for completing work; Foresees risks and allows for contingencies when planning; Monitors and adjusts plans and actions as necessary; Uses time efficiently.

III. QUALIFICATIONS, & REQUIRED EXPERIENCE

Education: A Field Engineering certificate or equivalent is required.

Experience: At least (3) years of professional experience in the management of constructions, rehabilitation and maintenance of roads, fences, maintenance and installation of hangars is required.

Language: Fluency in one of the working languages of the UN Secretariat, English or French, (both oral and written) is required; knowledge of the other is desirable. Knowledge of another UN official language is an advantage.

Submission of applications:

1. Interested candidates with the required qualifications are invited to submit their applications including (i) the updated United Nations Personal History Form (P11), (ii) a letter of motivation and (iii) the authentic certificates of work experiences by the email to: minusma-icrecruitment@un.org with copy to_maiga9@un.org no later than 11 July 2017.
2. Any other form or evidence submitted after recruitment of the candidate will not be accepted.
3. It is mandatory to write the number of the vacancy Announcement in the subject of the email.
4. **MINUSMA-IC-ENGINEERING-002-17 – Construction site Supervisor.** The current vacancy announcement is available on our website at: www.minusma.unmissions.org.

Important Note:

1. In compliance with the United Nations rules and regulations on gender balance, applications from female candidates are strongly encouraged.
2. This position is open to International candidates only.

THE UNITED NATIONS DOES NOT CHARGE ANY FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION SUBMISSIONS AND PROCESSING, INTERVIEW OR TRAINING OR ANY KIND OF FEES. UNITED NATIONS DOES NOT SHOW ANY INTEREST TO THE INFORMATION RELATED TO BANK ACCOUNTS OF CANDIDATES