



VACANCY ANNOUNCEMENT

<u>VACANCY ANNOUNCEMENT N°:</u> MINUSMA-IIC-ENG-001-20	TITLE: PROJECT MANAGER/ CAMP MANAGER	Duty Station: Mali
		Regions: (Multiple Duty Stations) Date issued: 6 February 2020
	DURATION: 6 MONTHS WITH EXTENSION POSSIBILITY UP TO 9 MONTHS	Closing date: 16 February 2020
	FOR INTERNATIONAL CANDIDATES ONLY	<u>Applications received after the closing date will not be accepted</u>

I. RESPONSIBILITIES

Within the delegated authority and under the supervision of the Chief Engineer and the Regional Engineering Officer, the Contractor will be responsible for the following duties:

- Review the construction schedule on weekly basis to monitor progress, verify sequence of work, and make adjustment to return to baseline schedule before problems translate in major delays.
- Verify that all tests are performed according to the contract documents and that the responsible parties keep proper records and report test results.
- Supervise and maintain daily presence at assigned MINUSMA construction site(s)
- Observe and report contractors' work quality compliance as per contract guidelines, including completion of required forms, adhering to agreed work procedures and any other work modifications that are agreed on bi-weekly.
- Monitor and ensure that all agreed work safety precautions (measures) as per the contractors' approved safety plan are fully implemented by the Contractor(s) and report on any breaches.
- Immediately report on any operational issues that affect or might affect the normal construction works; related materials; machinery; tools and other none MINUSMA related activities.
- Observe record and report any environmental issues that are affecting or might affect the surrounding area such as wastewater leakages or any stagnant water that relates to any flawed implementation.
- Observe record and report all damages to camp infrastructure resulting from construction works.
- Ensure that engineering works (civil, electrical) are completed on schedule in accordance with the scope of works, planning and contract documents.
- Conduct weekly joint inspections to control all construction activities on site, approve work certification, invoices, as-built drawings accordingly.
- Capture all defects during weekly inspections, address them to the General Project Manager and supervise rectification of all defects within the defect's liability period.
- Design of MINUSMA projects as and when required.
- MINUSMA camp projects are achieved within timelines planned executed as planned and with the right materials and equipment.

- Provide adequate support to the MINUSMA engineering units and the contractor(s) to ensure that construction works are carried out as specified in the scope of works and within agreed timelines.
- Ensure coordination between all involved parties so that construction works are carried out effectively and in timely manner.
- Ensure all necessary project records are maintained for proper monitoring, control and reporting.
- Ensure operation and maintenance (O&M) is well developed and all necessary trainings completed.
- Set up a working, monitoring and control system and supervise projects.
- Set up a working, monitoring and control system for camp management.
- Ensure MINUSMA camps are properly managed.

II. COMPETENCIES

Professionalism: Proven analytical and evaluation skills; Thorough knowledge of all forms of air transport activities; Thorough knowledge of air operations related safety requirements; Ability to work independently in managing difficult and time sensitive situations as well as conflicting priorities; Shows pride in work and in achievements; Demonstrates professional competence and mastery of subject matter conscientious and efficient in meeting commitments, observing deadlines and achieving results; Is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; Remains calm in stressful situations; Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; Solicits inputs by genuinely valuing other's ideas and expertise; Is willing to learn from others; Places team agenda before personal agenda; Supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; Shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Planning & Organizing: Develops clear goals that are consistent with agreed strategies; Identifies priority activities and assignments; Adjusts priorities as required; Allocates appropriate amount of time and resources for completing work; Foresees risks and allows for contingencies when planning; Monitors and adjusts plans and actions as necessary; Uses time efficiently.

III. QUALIFICATIONS & EXPERIENCE REQUIRED

Education: Advanced university degree (master's degree or equivalent) in civil engineering. A first-level university degree in combination with ten years qualifying experience may be accepted in lieu of the advanced university degree.

Experience: A minimum of seven years of progressively responsible experience in engineering or related area. Qualifying years of experience are calculated following the receipt of the required level of university degree recognized by the United Nations.

Language: English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in oral and written English is required. Knowledge of oral and written French is desirable.

Submission of applications:

1. Interested candidates with the required qualifications are invited to submit their applications including (i) the updated United Nations Personal History Form (P11), (ii) a cover letter and (iii) the authentic certificates of work experience by the email at minusma-icrecruitment@un.org with copy to gakumbam@un.org no later than 16 February 2020.
2. Any other form or evidence submitted after recruitment of the candidate will not be accepted.
3. It is mandatory to write the number of the Vacancy Announcement in the subject of the application email "**MINUSMA-IIC-ENG-001-20_PROJECT MANAGER/CAMP MANAGER**".
4. This vacancy announcement is available on our website at www.minusma.unmissions.org.

Important Note:

1. In compliance with the United Nations rules and regulations on gender balance, applications from qualified female candidates are strongly encouraged.
2. These positions are open to international candidates only.

THE UNITED NATIONS DOES NOT CHARGE ANY FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION SUBMISSIONS AND PROCESSING, INTERVIEW OR TRAINING OR ANY KIND OF FEES. UNITED NATIONS DOES NOT SHOW ANY INTEREST IN THE INFORMATION RELATED TO BANK ACCOUNTS OF CANDIDATES.